

THE JOURNALIST SURVIVAL GUIDE

AN ANIMATED VIDEO GUIDE



Samir Kassir eyes

Lesson 10

A Checklist and Guidelines for Social Media Safety

General Guidelines:

Always ask the questions:

Who can access the information I am putting online?

What information about me are my contacts passing on to other people?

Will my contacts mind if I share information about them with other people?

Do I trust everyone with whom I'm connected?

Do I have a secure password for this account?

Do I know the default privacy/security settings offered by the social networking site and how to change them?

Do I need a separate account or identity for this campaign or activity?

Remember that the key to using a network safely is being able to trust its members. Separate accounts may be a good way to ensure that such trust is possible.

Have I logged out of my session when finished?

Did I log in using https:// ?

How to secure Facebook:

1. After logging into Facebook, select "Account Settings"

2. Select "Security" on the menu, and the following options will emerge:

The security settings are the following:

Secure Browsing: enables an HTTPS connection

Login Notifications: We can notify you via email or SMS when your account is accessed from a computer or mobile device that you haven't used before.

Login Approvals: Requires you to enter a security code each time an unrecognized computer or device tries to access my account (usually sent via text message)

Recognized Devices: Register your computer

Active Sessions: If you notice any unfamiliar devices or locations, click <End Activity> to end the session.

How to Secure Twitter:

1. Under the gear icon in the upper right hand corner, select "Settings"

2. Scroll through the options and check the relevant boxes/select the following options:

Tweet Location: if you are concerned about geolocation of your tweets, select "Delete all location information"

Tweet Privacy: if you only want your followers to see your tweets, select "Protect my Tweets"

HTTPS only: "Always use HTTPS" should be checked (this is the default setting)

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